



Horfield and Lockleaze Neighbourhood Partnership
7.00 pm, 20 June 2016
MINUTES

Present:

Ward Councillors:

Councillor Claire Hiscott, Horfield;
Councillor Gill Kirk, Lockleaze;
Councillor Olly Mead, Horfield;
Councillor Estella Tincknell, Lockleaze;

Partners / representatives of people who live and work in the NP area:

Fiona Deas
Martyn Chinn
Anna George
Paul Bolton-Jones

Others present:

Vicky Tilley
Emily Shimell
Debbora Hall
David Walwin
Fabia Jeddere-Fisher
Mr and Mrs Allan Cartlidge

Officers:-

Caroline Hollies, NP Co-ordinator
Matt Jones, Neighbourhood Officer
Ian Hird, Democratic Services

1. Welcome, introductions and safety information

It was noted that Councillor Claire Hiscott would chair this meeting of the partnership.

The Chair welcomed everyone to the meeting.

Councillors, officers and other attendees introduced themselves.

2. Apologies for absence

Frances Robertson

3. Minutes of previous meetings

MINUTES – 3 MARCH 2016

RESOLVED –

That the minutes of the meeting of the partnership held on 3 March 2016 be confirmed as a correct record and signed by the Chair.

MINUTES – 12 APRIL 2016

RESOLVED –

That the minutes of the meeting of the partnership held on 12 April 2016 be confirmed as a correct record and signed by the Chair.

4. Matters arising (for information) including review of NP action sheet

Key points raised / noted:

Re: Minutes of meeting held on 3 March 2016:

United Communities Housing Association – grant payback issue: further to the discussion on 3 March, a letter had been sent to the government on the NP's behalf.

Re: Action sheet:

a. **Lockleaze Voice neighbourhood development plan:** consultation had been completed in October 2015, though the results of this have not yet been released.

b. **South Purdown:** Fairfield School was no longer intending to develop sports pitches on green space at South Purdown. The school was now in the early stages of developing a proposal to use the Muller Road recreation ground as a shared use recreational facility. It was anticipated that the NP would be fully involved in the consultation process (there may for example be some opportunities around new play equipment provision). In discussion, councillors confirmed that their understanding was that it was not technically possible for the South Purdown planning permission to be revoked. However, in light of the approach now being taken by the school, they were as confident as they could be that South Purdown green space would not be developed.

c. **Youth provision in Lockleaze area:** There was discussion around the lack of youth provision /facilities in the Lockleaze area and the need to engage with young people. It was noted that this need had been identified in the NP Plan. It was agreed that it would be useful for a separate meeting to be arranged on this issue.

5. Public forum

None.

6. Equalities monitoring

Partnership members completed equalities monitoring forms.

7. NP AGM report

The NP considered the AGM report.

Key points raised / noted:

a. Membership

The membership details as set in the report were outlined by the NP Co-ordinator.

It was noted that a number of attendees were interested in becoming members of the partnership. Vicky Tilley and a representative of South Lockleaze and Purdown group agreed that they were happy to become members of the NP.

b. Chairing arrangements

It was agreed that a councillor would chair the neighbourhood partnership and committee, and that the “rotating” chair arrangement (whereby each councillor would chair a meeting in turn) would continue. As indicated above, Councillor Hiscott was chairing this meeting of the partnership, and Councillor Kirk would chair the neighbourhood committee. It was agreed, however that it would be desirable to identify a resident to chair the NP at an appropriate future point.

c. Terms of reference and financial operating framework

The terms of reference of the NP and the neighbourhood committee, and financial operating framework were outlined by the NP co-ordinator.

d. Neighbourhood budget and devolved powers

It was noted that the NP’s budget was now allocated as an “overall” budget, allowing greater flexibility over budget use.

Taking into account the above, the NP

RESOLVED –

- 1. That the NP membership be noted (noting also the new members as per a. above), and that it be agreed that a councillor will chair the NP and the neighbourhood committee, continuing the “rotating” chair principle as in the previous year. The aspiration though is for a resident to chair the NP at an appropriate future point.**
- 2. That the NP and neighbourhood committee terms of reference, and the financial operating framework be noted.**
- 3. That the devolved neighbourhood budget be noted.**
- 4. That the financial statement and expenditure from 2015-16 be noted.**

5. That the meeting schedule be noted (but consideration should be given to moving the August forum dates to September to avoid the peak holiday season).

8. Neighbourhood partnership plan refresh

The NP considered the neighbourhood budget report.

Key points raised/noted:

a. Following discussion, the neighbourhood committee members indicated their general support for the proposal to allocate £1000 from the neighbourhood budget to support the Emerson Square park group.

b. In light of the latest consultation, some adjustments (as highlighted in the report) had been made to priorities within the plan.

c. Dog fouling – an update was given in relation to a particular case where a photograph showing a particular individual (who had allowing their dog to foul land) had been posted on the NP and Love Lockleaze web pages. It was noted that this had been a one-off case of raising awareness of the issue in this way, and the police had been aware of the approach taken. However, it was not intended to adopt this as a standard, ongoing practice. It was also noted that the Environment group could consider the issue of tackling dog fouling in the NP area.

d. An issue was raised about the importance of careful design in relation to new developments, especially housing developments. Whilst recognising the importance of developing new housing, this should not be done in isolation but should take appropriate account taken of local community facilities and infrastructure.

e. Maskelyne Avenue open space: It was noted that based on concerns expressed by some local residents about anti-social behaviour, possible viable solutions were being looked at. There was not a funding request at this stage. It was suggested that it would be useful to engage with and seek the views of local young people about future proposals for this open space area. It was noted that the Environment group would consider these issues.

f. Concern was expressed about the recent sale of land at Glenfrome Road and the possibility that trees at this site might be affected by any development.

g. Gainsborough Square / former pub: Concern was expressed about the ongoing need to find a solution for this site. Cllr Tincknell advised that the new Cabinet member for Homes and Communities, Councillor Paul Smith, was fully aware of the issue and determined to actively find sustainable solutions for this and other blighted sites across the city.

h. In relation to increasing the voice and influence of young people across the NP area, it was noted that a pilot youth forum would be held in Lockleaze in the autumn.

Taking account of the above comments, the NP **AGREED:**

To adopt the refreshed NP Plan, noting that the plan will continue to be developed as required, on an ongoing basis.

The Neighbourhood Committee

RESOLVED

That £1000 be allocated from the neighbourhood budget to support the Emerson Square park group (as per the proposal set out in the report).

9. Business activities report

The business activities report was considered as follows:

a. Environment group update: the update report was noted.

The Neighbourhood Committee

RESOLVED:

That £2000 be allocated for clean and green spending as per the proposal set out in the report.

b. Traffic and Transport group update: the update report was noted.

c. Grant Panel recommendations:

The Neighbourhood Committee considered the recommendations from the Grants panel and

RESOLVED:

1. That no award be made to Buzz Lockleaze to fund display shelves for fresh produce and wooden planters. However, if possible, a community project should be encouraged to take this idea forward.

2. That up to £600 be awarded to Horfield health centre to fund carers support group afternoon tea, and health and wellbeing community events.

3. That £2000 be awarded to Horfield Leisure Centre to fund work to increase physical activity levels of local residents who are currently inactive and/or at increased risk of health conditions related to lack of exercise. It was noted that the initial focus would be on Lockleaze residents; it was suggested that a future stage of the project could be encouraged / developed to focus more specifically on Horfield residents.

4. That £1000 be awarded to Lockleaze FC to fund pitch hire and training fees.

5. That £2000 be awarded to Lockleaze Neighbourhood Trust to fund various items for the Love Lockleaze Festival.

6. That £1062.50 be awarded to Owl Craft Group to fund rent and refreshments costs.

7. That no award be made at this stage to Playing Out as per the panel's recommendation, recognising the importance of sustainable investment. However, the committee would welcome the development of an application that could be funded.

8. That £2000 be awarded to South Lockleaze and Purdown neighbourhood group to fund costs of the creation and installation of a wooden noticeboard.

9. That up to £270 be allocated to SCAF towards the cost of a North Bristol Domestic Abuse Forum.

d. **Neighbourhood budget:** the update, as set out in the report, was noted.

e. **Forum reports:** the update, as set out in the report, was noted.

f. **Stoke Park Dowry:** As per the report, the Stoke Park delivery group had recommended that £2000 from the Stoke Park dowry be allocated for summer walks and events on Stoke Park. The group had proposed that they would tender for someone to run a series of events from this fund (the tenders to be evaluated by the group).

In discussion, the Neighbourhood Committee members were concerned that the tender process proposed was not appropriate given the relatively small sum of money involved. It was moreover important to ensure transparency and local engagement in the process and to look to secure social value to the community from these activities.

The Neighbourhood Committee

RESOLVED:

That a sum of £2000 be allocated from the Stoke Park dowry to support summer activities subject to further discussions taking place to assure councillors that the tender procedure will be transparent, with local engagement and that appropriate account will be taken of social value considerations.

g. **Citywide NP event – 20 July:** the update, as set out in the report, was noted.

10. Recreational facilities and play space within South Lockleaze and Old Library, Eastville

The NP considered a report from the South Lockleaze and Purdown group CIC providing an update on this project, and seeking the allocation of £50,000; £40,000 for developing an off-site play area & recreational space within The Old Library & Purdown, and £10,000 for maintenance (funding from devolved Section 106 monies from the Horfield & Lockleaze Neighbourhood Partnership, “04/00721/Former Hewlett Packard Site, Romney Avenue, Lockleaze/...SB60”).

Key points raised/noted:

a. Emily Shimell and representatives of the neighbourhood group gave a detailed presentation of their proposals. The proposals would result in a much needed play facility at this location, linking in also with the work to run and manage sustainably the former Eastville library building.

b. In discussion, it was suggested that care would be needed, in terms of design detail, to ensure the safety and security of children using this play area – e.g. appropriate fencing given the proximity of traffic on Muller Road. It was also suggested that it may be appropriate to monitor air quality levels, given traffic volumes on Muller Road. It was noted that there would be further local consultation as the proposals were developed / progressed.

c. It was suggested that it would be useful to establish ongoing liaison between this project and the Vench adventure playground.

The Neighbourhood Committee

RESOLVED –

That approval be given to the allocation of £50,000 to South Lockleaze and Purdown group (£40,000 for developing an off-site play area & recreational space within The Old Library & Purdown, and £10,000 for maintenance) to be funded from devolved Section 106 monies from the Horfield & Lockleaze

Neighbourhood Partnership, "04/00721/Former Hewlett Packard Site, Romney Avenue, Lockleaze/...SB60".

11. NP progress report - for information

The NP noted the progress report. Any comments should be fed back to the NP Co-ordinator.

12. Other business

NP logo: The NP reviewed logo designs and felt that entry 2 should be used as the main logo. However, the other entries could also be used where appropriate.

Date of the next meeting: 7.00 pm, Wednesday, 5 October 2016, The Hub, Gainsborough Square, BS7 9FB

Meeting ended at 9.18 pm

CHAIR _____

